



# **Development and Implementation of MDTV Curricula (DIMTV)**

## **WP5 - Activity 5.1 Report**

### **Steering/Project management Committee meetings**

***Project Duration:*** Oct 2017 – Oct 2020 (extended to October 2021)

***Start Date of Deliverable:*** October 2017

***Submission Date of Deliverable:*** September 2021

***Dissemination level:*** Department / Faculty; Regional; International

***Lead Organization:*** UAMD

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This document will summarize the meetings of the project and especially the Steering Committee (SC) during the 4 years of the project.

- ✚ The first SC meeting of the project took place in the first kick-off meeting and the initializing of the project activities that took place on the 9<sup>th</sup> of January 2018, in the premises of Aleksandër Moisiu University, Durrës. During the first meeting, the members of the Steering Committee were selected as listed in the following table:

**Table 1. Members of the Steering Committee**

Steering Committee members		
1	Albana Halili	UAMD
2	Lindita Mukli	UAMD
3	Julian Hoxha	EPOKA
4	Klajdi Bulku	RTSH
5	Mimoza Ibrani	UP
6	Naim Preniqi	UBT
7	Matevz Pogacnik	UL
8	Gholamreza Anbarjafari	UT
9	Miroslav Voznak	VSB-TUO

- ✚ The second meeting of the SC took place on June 25, 2018, in Tirana, at the premises of EPOKA University. It was attended by all board members and addressed project management issues mainly such as:
  - Organizing open days of DIMTV in universities trying to attract and connect with as many potential students.
  - Use of public media to promote project activities
  - Preparation of promotional materials such as T-shirts and posters.
  - Preparation of multimedia materials for promotion
  - Participation in job fairs.

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- ✚ The third meeting took place in Ljubljana on 21-23 January 2019. During this period each representative of the institutions participating in the project consortium presented their progress of activities, issues, and continuity plan of each institution to achieve the objectives within of the project. Among other things in this meeting was talked about:
  - Realization of some activities that were delayed in time.
  - Evaluation of study programs from the University of Ostrava.
  - Preparation of the cooperation plan and finding the forms of cooperation between the university and industry, where one of the main goals was the realization of students' teaching practices.
  - The importance of promotion especially on social networks.
  - Financial and budget issues with each member.
  
- ✚ The fourth meeting of the Steering Committee was held in Prishtina at the University of Prishtina and UBT, during the dates 26-27 September 2019. During this meeting, each member discussed the progress of project implementation in his institution and the framework of the implementation of the entire project topics such as:
  - Project finance management, analysis of budget categories, travel expenses, working hours, equipment, and pre-determined contracts. And with the consent of all participants, the focus was on the development of a sustainability and continuity plan for each investment made so far with the support of the EU under the project.
  
- ✚ Due to the COVID-19 pandemic, the fifth and sixth meetings of the Steering Committee took place online on March 18, 2020. All partners responsible for the implementation of a work package had to prepare a written report on what they had achieved. The University of Ljubljana and the University of Ostrava provided advice or guidance on how to attract as many stakeholders as possible to this study program and at the same time increase or promote cooperation with various institutions. Cooperation with the industry will also ensure the sustainability of the study program. Due to the continuity of the COVID-19 situation, the board will request the postponement of the project and with a minimum of 6 months because many activities had to be completed.



- ✚ The seventh meeting of the Steering Committee took place at the University of Prishtina in July 2021. The main focus of this meeting was quality assurance. In this meeting, it was mainly discussed about the transition of the time of the already approved project and the fulfilment of the objectives towards the careful finalization of the project.
- ✚ And the final meeting (Meeting eight) of the Steering Committee was organized during the second day during the closing conference of DIMTV where the focus was on organizing the documentation for the audit, the part of financial management, and other issues.

The Steering Committee of DIMTV has played a very important role in the successful implementation of the project.